Dear Principal, Associate Principal or Department Chair,

______________________ has not only been selected as a Distinguished Educator, but has also decided to apply for a Burlington Northern Santa Fe (BNSF) Excellence in Education Awards. Two teachers will be selected from the applicant pool. Selected teachers will be honored at the Salute to Education on April 29th. BNSF will award each teacher $2,500 for continuing education and / or classroom supplies.

Please support this teacher’s application by completing the rating scale below. Please return to Krista Hertz, Executive Director, Education Foundation for Billings Public Schools at the Lincoln Center by March 25th @ 5 PM.

- **Rating scale:** With 5 being the highest and 1 being the lowest, please rank this teacher as to:
  1) How this educator utilizes creative teaching methods and practices in his/her classroom._______
  2) How this educator promotes student engagement in the educational process._______
  3) How this educator promotes parent engagement in the educational process._______
  4) How this educator engages the community in his/her classroom. _____________
  5) This educator’s ability to develop mentoring relationships with students.__________

- **Any additional comments (Optional):**